

# SCATalogue – OneDrive



SCATalogue version 1.61

## OneDrive

CDFW is currently in the middle of transitioning to Windows 10. As part of this transition, CDFW is adopting the use of OneDrive. OneDrive is a cloud based storage. We have been anticipating this change and it will affect how we transfer SCATalogue data with 20MB+ of photos.

Our default transfer method is via email to [osprgis@wildlife.ca.gov](mailto:osprgis@wildlife.ca.gov). However, when the sum total of your photos are 20 megabytes or more; it exceeds the attachment size limit for CDFW's email system. So, in these cases, we will transfer SCATalogue data using OneDrive.

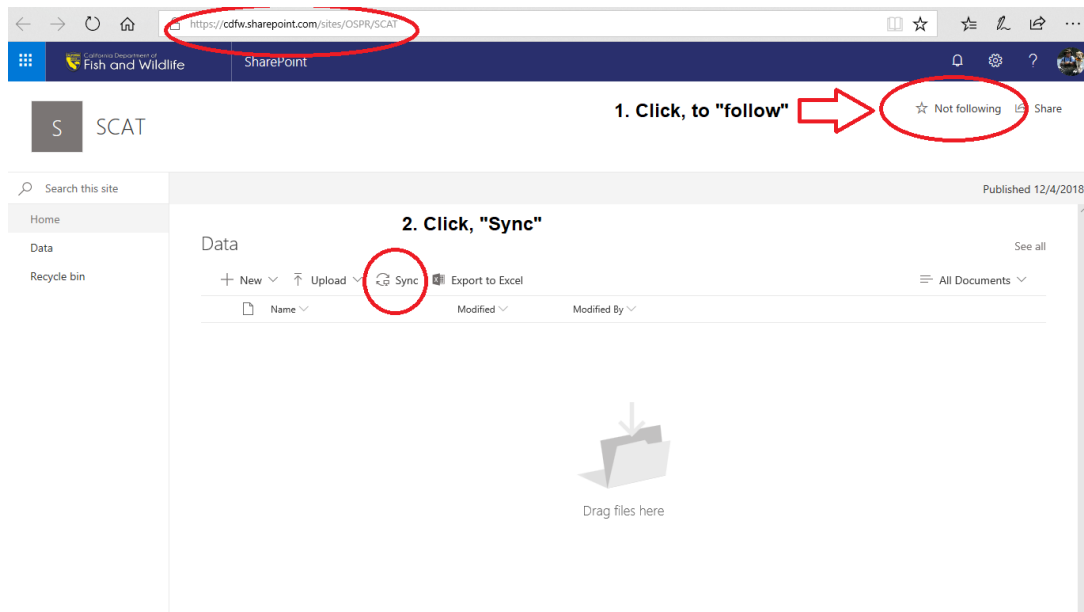
NOTE: Email transfer will continue to be our primary method. However, you should setup OneDrive. You will need OneDrive transfer should your photos exceed the attachment size limit.

When transferring SCATalogue data via OneDrive, you will still need good quality WiFi/Internet connectivity.

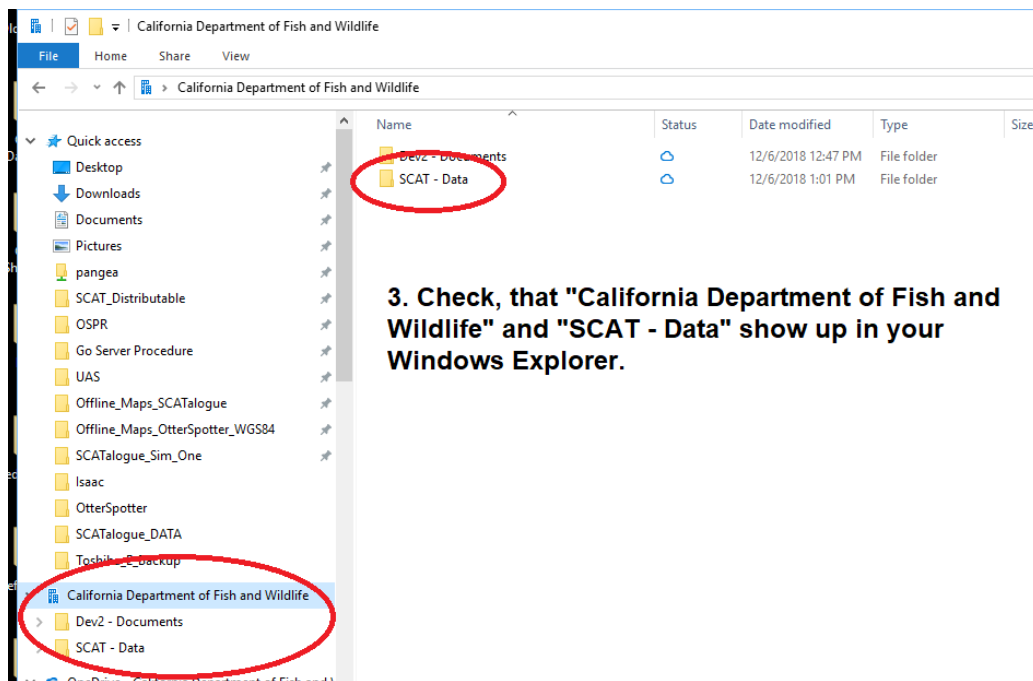
**Once you are migrated to/using Windows 10 on your CDFW laptop/desktop; try the following steps.**

1. You'll need to be migrated to/using Windows 10
2. Setup/confirm access to this SCATalogue shared area via your PC/Desktop/laptop.  
If during any of these steps, you have issues; please contact Adam Reyes at OSPR IT.

3. Open a browser on your computer and go to this URL:  
<https://cdfw.sharepoint.com/sites/OSPR/SCAT>



4. Click, "Not following" to change to "Following".
5. Click, "Sync".
6. Check on your desktop/laptop's Windows Explorer to make sure you have access.



7. Install the OneDrive iOS app to your iPad  
(Alternatively, we may ask CDFW IT push these out to the iPads)
8. Setup/confirm access to the SCATatalogue shared area via your iPad.
9. Tap, the OneDrive app on your iPad.
10. If the "SCAT" site does not appear; Tap, the "Sites" button on the bottom right side to refresh your view.
11. You can also go to the SharePoint app on your iPad. Look for the SCAT site there. Tap, the "More sites >" button, then tap the "Following" button.
12. If at this point, the "SCAT" site is not showing up; go back to step 3 and ensure you are "Following" the "SCAT" site. Do steps 5 and 6 again.
13. Getting the "SCAT" site to show up on your iPad's OneDrive may take some time. The iPad needs time to re-sync with the CDFW network, so be patient.
14. If this is not working, please contact Adam Reyes with OSPR IT.
15. Collect some SCATatalogue data and transfer to the CDFW OneDrive SCATatalogue shared area  
The transfer to OneDrive process will be similar to the following steps:

1. Select a survey to transfer
2. Select, "Other" in the transfer options list


3:31 PM Tue Dec 4 97%

View

Survey List

New

Spill	Segment	Date	Time	Status	Photos (MB)
2018-DRILL-1	SF-H-S010	11/28/2018	10:55:52	exported	8.68 compressed
2018-DRILL-1	AL-A-S013	11/27/2018	15:56:32	exported	1.00 compressed



1. Select a survey to transfer

Transfer Options

Email

Other

USB-iTunes

2. Select, Transfer Options: "Other"

Transfer

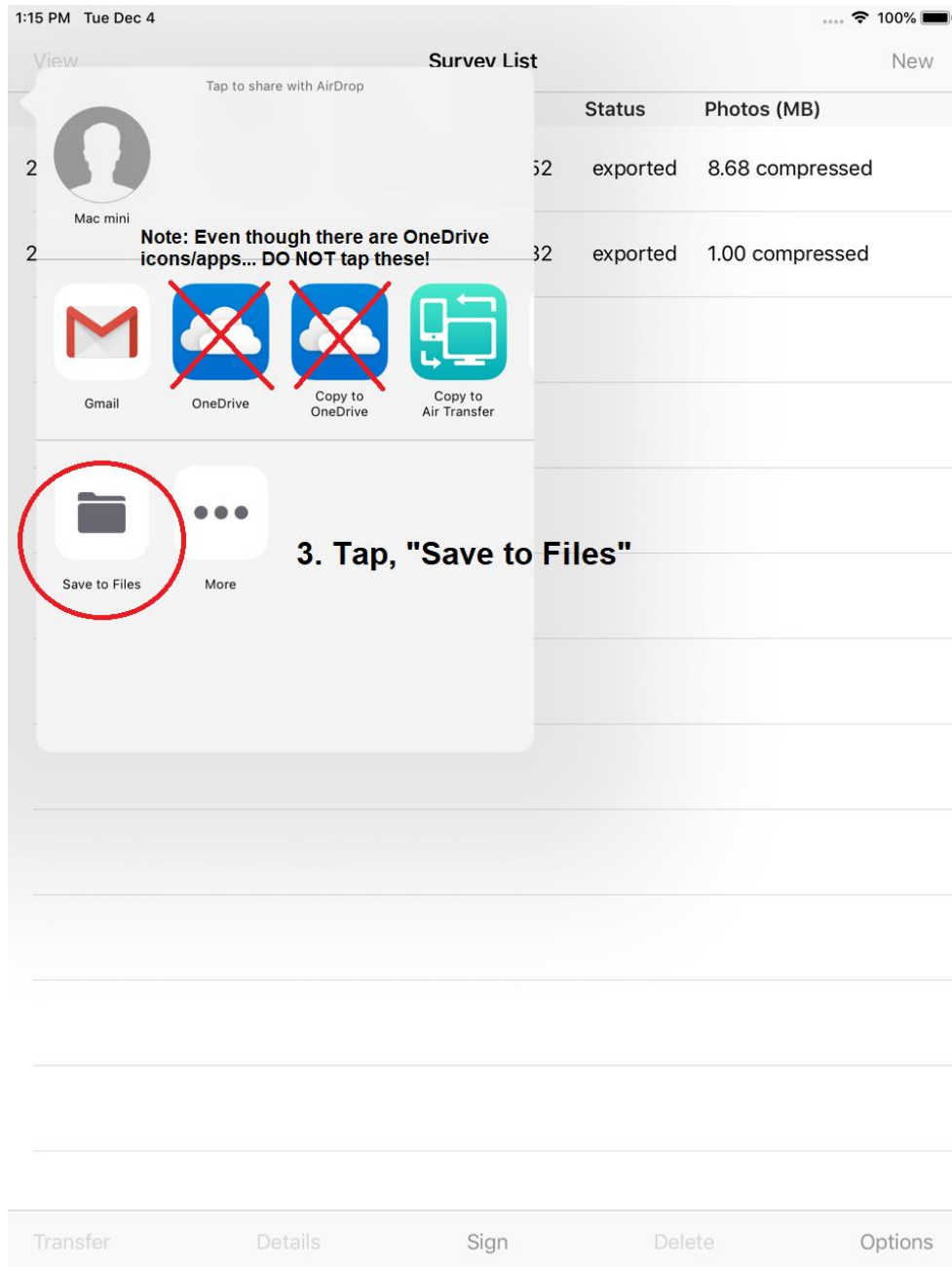
Details

Sign

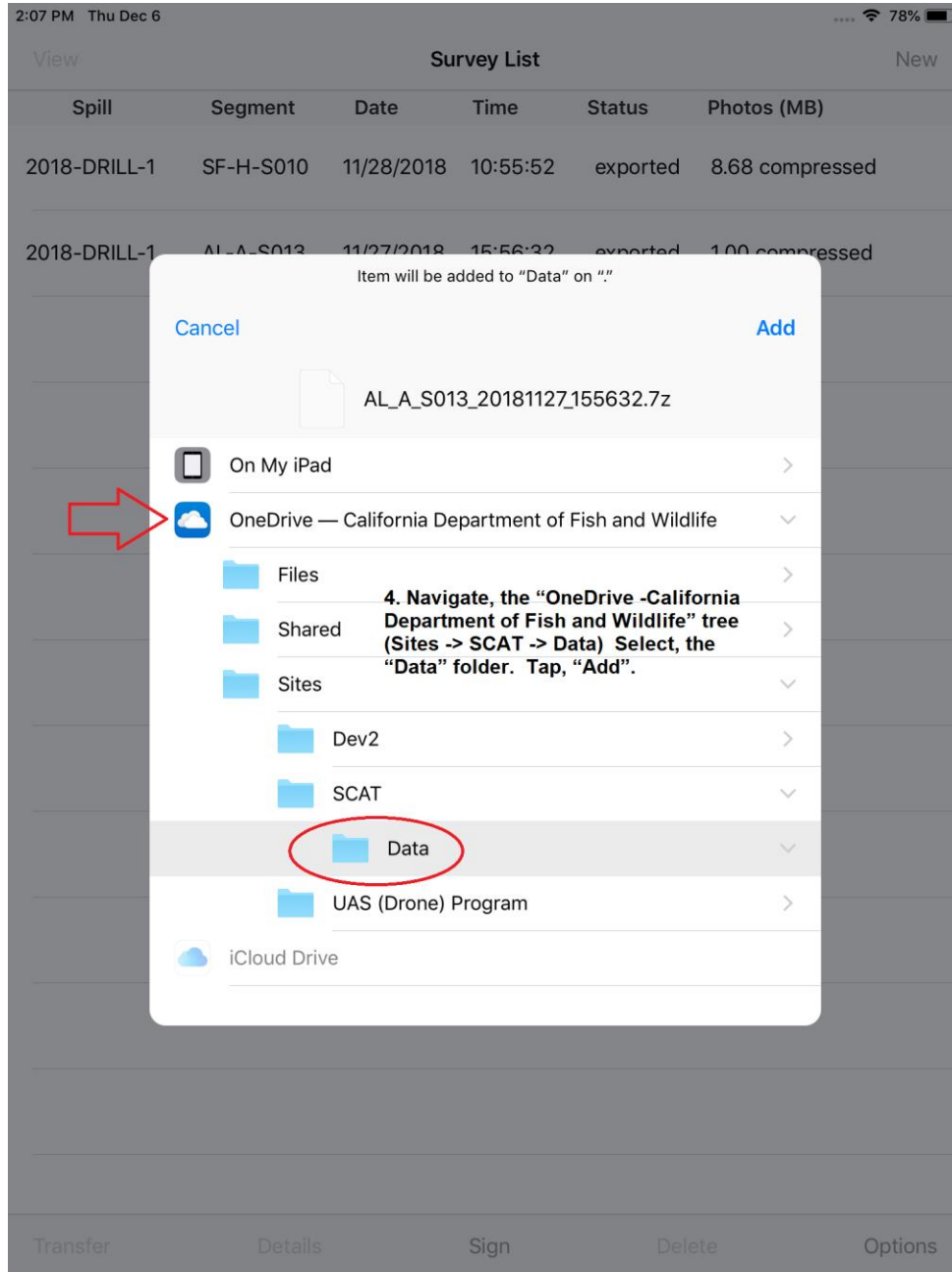
Delete

Options

3. Tap, "Save to Files"



4. Navigate, the “OneDrive -California Department of Fish and Wildlife” tree (Sites -> SCAT -> Data)  
Select, the “Data” folder. Tap, “Add”.



5. Your SCATologue data will be visible/accessible by OSPR FRT SCATologue users and OSPR GIS. However, you will need to notify OSPR GIS that you have posted SCAT data. The best way is to email [osprgis@wildlife.ca.gov](mailto:osprgis@wildlife.ca.gov) and let us know.

The following CDFW users have permissions/access to the OneDrive -> SCAT/Data folder. If I missed anyone, please contact Adam Reyes to gain permissions/access.

Leilani.Birch@Wildlife.ca.gov  
Melissa.Boggs@wildlife.ca.gov  
Michael.Connell@wildlife.ca.gov  
Lisa.Corvington@wildlife.ca.gov  
Jeff.Dayton@wildlife.ca.gov  
Jennifer.Gold@wildlife.ca.gov  
Diana.Grosso@wildlife.ca.gov  
Craig.Haffner@wildlife.ca.gov  
Hailey.Harrell@wildlife.ca.gov  
Kathleen.Jennings@wildlife.ca.gov  
Roy.Kim@Wildlife.ca.gov  
Corey.Kong@wildlife.ca.gov  
David.Lyons@wildlife.ca.gov  
Brenda.MacGregor@wildlife.ca.gov  
Alice.Nash@wildlife.ca.gov  
Mia.Roberts@wildlife.ca.gov  
Mike.Schommer@wildlife.ca.gov  
Ben.Stewart@wildlife.ca.gov  
Dale.Stultz@wildlife.ca.gov  
Chris.Thixton@wildlife.ca.gov  
Sonia.Torres@wildlife.ca.gov  
Kris.Wiese@wildlife.ca.gov  
Isaac.Oshima@wildlife.ca.gov  
Seth.Paine@wildlife.ca.gov  
Judd.Muskat@wildlife.ca.gov  
Greg.Ewing@wildlife.ca.gov  
Andrew.Caputo@wildlife.ca.gov